

# **CURRICULUM VITAE**



**TSHIAMO NIKI KGAJE**

**ELECTRICAL TECHNICIAN**

## **BIO DATA**

NAMES: Tshiamo Niki Kgaje

Date of Birth: 25/06/2000

ID Number: 841527529

## **PERSONAL DATA**

LOCATION: Phakalane

NUMBER: 75322499 /75966682

EMAIL: [nikikgaje@gmail.com](mailto:nikikgaje@gmail.com)

## **PERSONAL STATEMENT**

Dedication is part of me and getting tasks done a personal vendetta. Focused such that completion is inspiration on its own. Verbal communication which makes it easy to relate with almost anyone. Self-motivated and flexible to change hence a good team player with regards to things being done by the book (Risk Assessment in terms of Occupational Health and Safety using Safety Task Analysis Form). Real estate electrical provision, electrical protection and motor testing are always the highlight of the day.

## **CAREER OBJECTIVES**

Utilization of skills on electrical repairs, electrical testing, electrical installation, and electrical equipment preservation (calibration, service, and maintenance). Some equipments are used at hospitals and laboratories for experiments thus Occupational Health and Safety necessary. The desire is to obtain a degree as an electrical engineer at South African Business & Technology Institute or UNISA.

## **EDUCATION**

Diploma in Electrical and Electronics Engineering

Botswana College of Engineering Technology

June 2019 – January 2022

*Modules;*

- Industrial Attachment
- Occupational Health and Safety
- Communication and Study Skills
- Computing and Information Skills Fundamentals

## **WORK EXPERIENCE**

Assistant Technician – Industrial Attachment

### **ELTO PROJECTS**

As a Senior Technician

25 May 2021 – 16 July 2021

28 February 2022 – 30 May 2022

*Tasks;*

- Motor Testing
- Motor Installation
- Motor cleaning processes
- Direct Online connection
- Direct Online Forward-Reverse connection
- Direct Online Star-Delta connection
- Fault finding in an electrical circuit
- Basics of wiring a house

### **LAMWORLD TECHNOLOGIES**

As an Electrical Technician

15<sup>th</sup> August 2022 – Still a trainee here

*Tasks;*

- Calibration of equipment
- Service of equipment
- Repair of equipment
- Maintenance of equipment

These tasks are performed with risk assessment, risk mitigation and performance systems thus implementation of ISO 35001 most especially for Biosafety Cabinets. Lamworld Technology's mission is to provide calibration and related metrological and industrial support solutions on a long-term partnership basis in order to assist target industries in Botswana and the region to achieve global competitiveness. This mission can be accomplished with biosafety risk management awareness and implementation hence ISO 35001 and ISO 45001.

## **PERSONAL COMPETENCES**

- Clarification, rephrasing, confirming, and saying out opinions without crashing anyone.
- Always willing to consider new ideas.
- Easily follows rules and regulations.
- Always ready to learn.
- ISO 35001 and ISO 45001

## **PERSONAL SKILLS**

- Computer skills; EASy68K, Circuit Maker, Email communication, Spreadsheet, Database, Microsoft word
- Adaptability skills; Taking on different roles and responsibilities e.g. resourcefulness and quick learner
- Communication skills; Friendly, Share feedback, Clear volume and clarity, Confident and Respectful
- Self-management skills; Priority-setting, Self-aware, setting measurable goals and Accountable

## **REFERENCES**

Mr Mateise

B.C.E.T

H.O.D

75 568 300

Mr. G Gumbo

Elto Projects

CEO

77 194 934



UNIVERSITY  
of  
BOTSWANA

*in association with the*

**Ministry of Tertiary Education, Research, Science  
and Technology of the Republic of Botswana**

*certifies that*

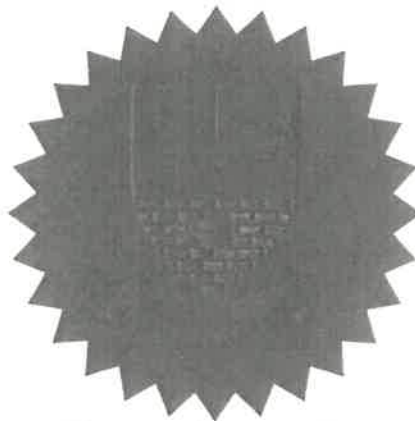
**KGAJE, TSHIAMO NIKI**

*having fulfilled the requirements of the Regulation of the  
University was by the authority of the Senate awarded the*

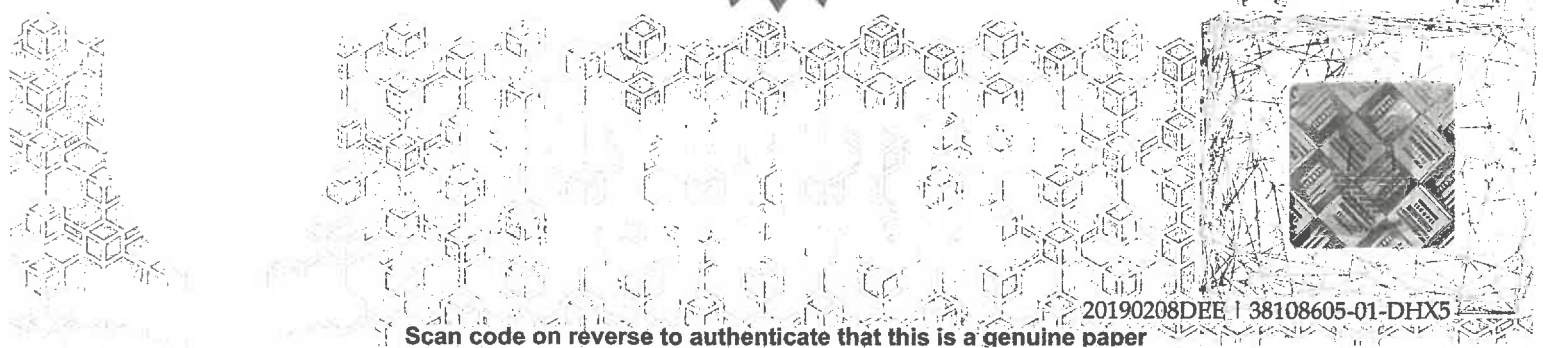
**DIPLOMA IN ELECTRICAL AND ELECTRONICS ENGINEERING**

**at the Botswana College of Engineering and Technology  
on the 16TH day of SEPTEMBER, 2022**

*Chairman, Unified Board of  
Affiliated Institutions*



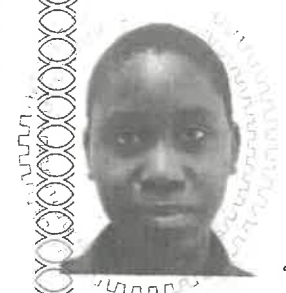
*Vice Chancellor*



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REPUBLIC OF  
**BOTSWANA**  
NATIONAL IDENTITY CARD



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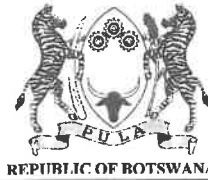
ID NUMBER **841527529**  
SURNAME **KGAJE**  
FORENAMES **TSHIAMO NIKI**  
DATE OF BIRTH **25/06/2000**  
PLACE OF BIRTH **GABORONE**  
SIGNATURE OF BEARER *JK*



NATIONALITY **MOTSWANA**  
SEX **F**  
COLOUR OF EYES **BROWN**  
DATE OF EXPIRY **05/08/2026**  
PLACE OF APPLICATION **TONOTA**  
SIGNATURE OF REGISTRAR *CB*

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KGAJE<<TSHIAMO<NIKI<<<<<<<<<<<<**





**MINISTRY OF TERTIARY EDUCATION, RESEARCH, SCIENCE AND TECHNOLOGY**  
**BOTSWANA COLLEGE OF ENGINEERING AND TECHNOLOGY**

July 26, 2022

**TO WHOM IT MAY CONCERN**

Dear Sir/Madam,

**RE: REFERENCE LETTER : MS TSHIAMO NIKI KGAJE**

The above-mentioned subject matter refers.

I have been requested to provide a reference letter for the above-mentioned candidate. I can confirm that **Ms Tshiamo Niki Kgaje** of Omang I.D. Number **841527529** and College I.D. Number of 20190208DEE was a bona-fide student of the above-mentioned college in the Department of Electrical Engineering where she studied for her Diploma in Electrical and Electronic Engineering. She successfully completed this programme in December 2021.

During the time that I have known her, she has exhibited the following positive characteristics.

1. **Time Management:** always punctual and dedicated to her work.
2. **Output: Accuracy, Reliability & Speed:** she is highly reliable and accurate. Her performance is very good and the output of her work is also very good.
3. **Teamwork:** she is a team player who interacts very well with both her peers and students alike.
4. **Initiative:** she is very hard-working, self-motivated and works well with minimum supervision.

In view of the foregoing positive attributes I have no hesitation in recommending her to you for your kind consideration for the post which she has applied for as I am quite confident that she will perform to your expectations.

Should you require any further information and/or clarification regarding the applicant please do not hesitate to contact the undersigned.

Yours Sincerely

Moses T. Mateise

**HOD – Department of Electrical & Electronic Engineering**  
E -mail address: [mtmateise@gmail.com](mailto:mtmateise@gmail.com) Mobile: 75568300.

