

TAFADZWA CHIKANDE

Tadiwanashe233@gmail.com 0763611968

PERSONAL DETAILS

Date of Birth:

28-10-1995

Gender:

Male

Relocation Readiness:

Willing to relocate **CONTACT**

DETAILS: Location:

1007 Keiser Street, Dendron,
Polokwane
0715

Phone:

0763611968

Email:

Tadiwanashe233@gmail.com

LANGUAGES OF PROFICIENCY

English

SKILLS

- Self-driven.
- Critical Thinking.
- Ability to work under pressure
- Safety Cautious.
- Leadership and Mentoring.
- Good Interpersonal skills.
- Ability to keep detailed records.
- Problem Solving skills.
- Good report writing skills.
- Professional time.
- Teamwork.
- A highly focused and energetic.
- young lady who pays attention.
- to detail thus able to control
- quality.
- Good negotiating skills.
- High analytical skills.
- Highly computer literate
- knowledge of the full MS Office.
- Salesforce.

PROFESSIONAL PROFILE

I am an individual who believes in working hard to achieve my goals. I am ambitious, self-motivated and I always pride myself in being dedicated and my ability of working well under pressure and still producing work in the most accurate manner. Moreover, I work well in a team, with impeccable time management skills, ensuring to always meet deadlines.

I am currently looking for opportunities, which will provide career advancement, with the chance to use and contribute my skills and theoretical knowledge in a practical space. Most importantly, I am looking for an environment where I will be afforded the chance to learn and grow professionally and as an individual.

EDUCATION

Course: BCOMIT (NQF-LEVEL 7)

Institution: University of Venda

Year obtained: 2021

Course: National Senior Certificate

Institution: Victoria high school(Zimbabwe)

Year obtained: 2014

WORK EXPERIENCE

(JANUARY 2021-March 2022)

PLACE: University of Venda

POSITION: IT Support

Technician **RESPONSIBILITIES:**

- Providing 1st line support to End Users.
- Resolution and/or escalation of faults reported within agreed SLAs
- Managing IT assets (e.g. laptops, printers, monitors, etc) accurately in the Service Management toolset.
- Managing users, computers, and group membership within Active Directory
- Support and troubleshooting of Microsoft Operating Systems (e.g. Windows 10).
- Imaging and updating end user devices in line with local policy
- Installing and updating end user software applications.
- Issuing End User Devices and providing introductory training to multiple users at a time.
- Deploying, supporting, and maintaining IT Devices (Laptops), Print services, Audio Visual services and Operating Systems (Microsoft Windows 10)
- Maintained office PCs, networks and mobile devices.
- Configured systems according to prescribed software and hardware frameworks.
- Set up PCs, projectors and microphones for use in video conferencing rooms.
- Monitored systems in operation and quickly troubleshoot errors.
- Managed system-wide operating system and software deployments as well as related software.

- Excellent verbal and written.
- communication skills can speak.
- Dynamic and flexible team player with excellent.
- interpersonal skills.
- Service and target oriented.
- Keen and willing to learn new things.

REFERENCE

Mr Machache
Vice head principal
Victoria high school
+263773999797

Mr Donald Tutani
H.O.D business information system
University of Venda
+27730194735

Mr Ramoba Kabelo
IT systems technician
University of Venda
0658873607

Further Information, detail or document will be provided with pleasure on request.

Declaration

I hereby give my consent to keep my CV and contact me for any future opportunities in your organization.